

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE

Chairman – Commissioner Stephens

FINANCE

Mr. Travis Hulseley (Acting)

1. Unusual Demand Report dated 5/22/12
2. Fixed Asset Transactions – *Commission approval is required for Fixed Asset disposals and transfers.*

DISPOSAL:

Information Technology:

070114	EMC Centera Storage Device	Obsolete/No longer in Dept.
070119	EMC Centera Storage Device	Obsolete/No longer in Dept.

PURCHASING

Mr. Michael Matthews

3. Purchasing Department Reports:
 - A. Week of 4/26/12-5/2/12
 - B. Week of 5/3/12-5/9/12
4. Purchasing Exception Reports:
 - A. Week of 5/26/12-5/2/12
 - B. Week of 5/3/12-5/9/12
5. Encumbrance Reports:
 - A. Week of 4/26/12-5/2/12
 - B. Week of 5/3/12-5/9/12
6. **Dell Marketing LP – Contract #3716**
PACA and Countywide contract to procure Media Rack Mounted Servers. Jefferson County Commission entities may purchase equipment on an “as needed” basis as determined by approved budgets. PACA members are fiscally and logistically responsible for their own purchases.

Cost:	Undeterminable
Amount Budgeted:	Based on Commission Approved Department Budgets
Remaining Budget:	Undeterminable

7. **Dell Marketing LP – Contract #3708**
PACA and Countywide contract to procure Microcomputer Equipment & Accessories. Jefferson County Commission entities may purchase equipment on an “as needed” basis as determined by approved budgets. PACA members are fiscally and logistically responsible for their own purchases.

Cost: Undeterminable
Amount Budgeted: Based on Commission Approved Department Budgets
Remaining Budget: Undeterminable

8. **Software House International – Contract #3709**
PACA and Countywide contract to procure Microsoft Office Software. Jefferson County Commission entities may purchase equipment on an “as needed” basis as determined by approved budgets. PACA members are fiscally and logistically responsible for their own purchases.

Cost: Undeterminable
Amount Budgeted: Based on Commission Approved Department Budgets
Remaining Budget: Undeterminable

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.

MULTIPLE STAFF DEVELOPMENT

9. **E-911 (3 Participants)**

Marsha Allen	\$167.28
Howard Summerford	\$199.28
Michael G. Lee	\$167.28
Communications Summit – Interoperable Communications Guntersville, AL – May 15-16, 2012 (E-911 Funds)	

INDIVIDUAL STAFF DEVELOPMENT

10. **Environmental Services**

Harold Parsons, III	\$4,111.94
Configuring Windows Server 2008 Active Directory Domain Services	

Atlanta, GA – June 10-15, 2012
(Environmental Services Funds – Required Training to maintain equipment)

11. **Probate Court**

S. J. Rhodes \$1,193.28
Probate Judges Summer Conference
Gulf Shores, AL – August 5-8, 2012
(Required Training)

12. **Revenue**

Wesley Scott Moore \$3,671.90
Tax Audit
Arlington, VA; Washington, DC & New York, NY – May 12-26, 2012

13. **Tax Assessor**

Reginald Threadgill \$614.88
AL V: Management and Supervision
Montgomery, AL – July 17-20, 2012
(State Funds)

14. **Personnel Board (For Information Only)**

Lorren Oliver \$79.00
Balch & Bingham LLP Labor & Employment Section – Mini Seminar
Birmingham, AL – May 21, 2012

15. **Family Court**

Vanessa O'Neal \$1,075.73
8th Annual Juvenile Sex Offender Management Conference
Galveston, TX – June 10-12, 2012
(Grant Funds)

POSITION CHANGES AND/OR REVENUE CHANGES

16. **EMA** \$122,865.00
Shift funds from various accounts within EMA to provide sufficient funding for the remainder of this fiscal year.

17. **EMA** \$3,646.78
Increase revenues and expenditures to record a reimbursement for a hazard materials reimbursement for Birmingham Fire.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

18. Dell – Contract #3710

Contract renewal with Dell for system software maintenance. The Storage Foundation Suite software manages disc storage on the Sun servers which are running older versions of the Sun Solaris operating system. These operating systems cannot be upgraded because of the applications running on those servers.

Cost:	\$3454.88
Amount budgeted:	\$3500.00
Remaining budget:	\$439,725.75

19. Intranet Dashboard – Contract # 3796

Annual internet dashboard renewal maintenance and support subscription for period of 4/3/12 – 4/2/13.

Cost:	\$2,900.00
Amount Budgeted	\$81,590.00
Remaining budget:	\$0.00

20. Resolution waiving the 90 day period for sick leave conversion for Michael Lee and sick leave is granted beginning June 2, 2012. All retirement paperwork has been submitted by the employee.

SHERIFF'S OFFICE

Sheriff Mike Hale

21. Enpointe Technologies Sales Inc – Contract # CON-00003410

Contract renewal with Enpointe Technologies Sales Inc for VMWare maintenance/support for the period 5/21/2011-5/20/2012. VMWare allows the systems administrators to have duplicate operating systems which can be utilized for upgrades. This is a necessary expense to continue the RMS/JMS project.

Cost:	\$7,926.36
Amount Budgeted:	\$8,471.58
Remaining budget:	\$545.22

22. Resolution approving the application by the Sheriff's Office to participate in the Edward Byrne Memorial Justice Assistance Grant, in the amount of \$133,777.00 and authorizing the President to sign the Memorandum of Understanding representing the mutual agreement between the Sheriff's Office and the Birmingham Police Department as to dispersal and administration of these funds.

TREASURER'S OFFICE

Hon. Jennifer Champion

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY

Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER

Mr. Tony Petelos

22. Update on CFO Search

OTHER BUSINESS

Commissioner Jimmie Stephens

23. Resolution reappointing Mr. John Yeager to the Jefferson County Housing Authority Board of Commissioners for Commission District 3 for a term that shall expire September 10, 2016.

24. Resolution appointing Mr. Jonathan Jaynes to the McAdory Area Fire District Board of Trustees for a five year term ending December 31, 2016.

25. Resolution authorizing the County Manager to proceed with the process to liquidate assets including real property located at Jefferson County Nursing and Rehabilitation Center..