

**JEFFERSON COUNTY COMMISSION  
DRAFT**

**DATE:** May 24, 2011

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

May 10, 2011

**V. PRESENTATION**

Resolution to proclaim May 25, 2011 as World MS Day

**VI. RESOLUTIONS**

**Commissioner Bowman**

**Cooper Green Mercy Hospital**

1. Resolution authorizing execution of an agreement with UAB to provide rheumatology and immunology services in the amount of \$42,184 for FY10-11. (available budget \$200,781.60)
2. Resolution authorizing execution of an agreement to provide respite care and pain management to persons having terminal illness with the following: (These are no cost agreements)  
  
(a) Caring Hands Hospice                      (b) HC Healthcare, d/b/a Hospice Care of Pelham
3. Resolution authorizing execution of a Service Agreement and Addendum to Service Agreement with Beckman Coulter to provide maintenance and services for two Spinchron DLX centrifuges in the amount of \$2,300. (available budget \$2,300)
4. Resolution to approve termination of the lease with Daniel Payne College Properties for the Jefferson Metro Clinic due to the recent natural disaster that rendered the building uninhabitable.

**Jefferson Rehabilitation & Health Center**

5. Resolution to approve the request from Sara Holloway the waive the 90-day requirement for sick leave conversion.

**General Services**

- 6. Resolution authorizing execution of Amendment No. 2 to the agreement with Kronos, Inc. to provide annual maintenance for timekeeping hardware and software in the amount of \$46,775.13 for the period April 2, 2011 - April 1, 2012. (available budget \$46,775.13)
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**Commissioner Brown**

**Community & Economic Development**

- 7. Resolution authorizing execution of an amendment to the agreement with YWCA Central Alabama for the Safe Havens: Supervised Visitation and Safe Exchange Grant Program to revise the terms for reimbursement of compensation and authorize changes in the budget. Agreement will be funded in full with federal funds.
- 8. Resolution authorizing execution of an amendment to the agreement for the State Emergency Shelter Grant Program with the following to include language related to the participation of religious organizations. There are no additional funds associated with this amendment.  

(a) First Light, Inc.            (b) Aletheia House            (c) AIDS Alabama, Inc.
- 9. Resolution authorizing a modification to the agreement with Spencer Engineering Inc. for the West Highland Park Improvements Project which extends the contract 210 days (new completion date - September 19, 2011) at no additional cost.
- 10. Resolution authorizing a modification to the agreement with Thompson Architecture for the Fairfield Forest Hills Park Improvements Project which extends the contract 210 days (new completion date - August 5, 2011) at no additional cost.
- 11. Resolution authorizing execution of a Request for Release of Funds form for the Gardendale New Castle Park Project as a part of the federally mandated environmental review process.
- 12. Resolution authorizing execution of a Finding of No Significant Impact for the Gardendale New Castle Park Project as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.
- 13. Resolution authorizing a modification to the agreement with Nimrod Long and Associates for the Martintown Park Improvements Project which extends the contract 267 days (new completion date - October 24, 2011) at no additional cost.
- 14. Resolution authorizing execution of Amendment #1 to the agreement with Vista Roofing & Restoration, for roof replacements as part of Jefferson County's housing rehabilitation programs, to comply with federal rules and regulations and to increase agreement amount by \$150,000.00 - federal funds.
- 15. Resolution authorizing execution of a WIA Adult and Dislocated Worker Individual Training Account Agreement with Virginia College to provide occupational training to eligible participants and will be paid with WIA funds.
- 16. Resolution authorizing execution of a WIA Adult and Dislocated Worker Individual Training Account

Agreement with Beville State Community College to provide occupational training to eligible participants and will be paid with WIA funds.

17. Resolution authorizing execution of a grant agreement with ADECA for National Emergency Grant Disaster Funds in the amount of \$3,065,218 for the purpose of providing jobs in the aftermath of the tornados of April 27, 2011.

#### **Roads & Transportation**

18. Resolution to approve the request from Donnie R. Jones to waive the 90-day requirement for sick leave conversion.
19. Resolution authorizing execution of an agreement with Asset Works, Inc. to provide maintenance and updates to the FleetFocus Enterprise Asset Management System used by Fleet Management for the period April 1, 2011 - Marcy 31, 2012 in the amount of \$25,646.50.
20. Resolution authorizing execution of Supplemental Agreement No. 3 with ALDOT for right-of-way acquisitions on the Improvements on Main Street from West Tarrant Road to Redmayne Road in Gardendale Project which will change the expiration date from January 20, 2003 to January 17, 2015. Project is funded 80% federal, 10% County and 10% Gardendale.
21. Resolution authorizing execution of Supplement Agreement No. 4 with ALDOT for right-of-way acquisition and construction on Jefferson County Topics, Phase 8 Project - Intersection Improvements which will change the expiration date from January 20, 2003 to January 17, 2015.
22. Resolution authorizing execution of Supplemental Agreement No. 2 to construction agreement with ALDOT for the Caldwell Mill Road Widening Project from Heatherwood Drive to Acton Road, including bridge replacement, which will change the expiration date from January 20, 2003 to January 17, 2015.
23. Resolution authorizing execution of Supplemental Agreement No. 2 with ALDOT for right-of-way acquisitions on the Caldwell Mill Road Widening Project from Heatherwood Drive to Acton Road, including bridge replacement, which will change the expiration date from January 15, 2007 to January 17, 2015.
24. Resolution authorizing execution of an agreement with ALDOT to provide permission to encroach on County right-of-way as needed for the planing, resurfacing and permanent traffic stripe along SR-5 (US78) from Finley Avenue to Cherry Avenue.
25. Resolution authorizing execution of Amendment No. 1 to the agreement with Robert A. Jones, Jr. to add an additional \$5,000 (\$35,000 total) to the agreement and to amend the time of completion from one year to three years for closing attorney services on the Morgan Road Widening Project.

#### **Office of Senior Citizen Services**

26. Resolution to accept Emergency Preparedness Grant funds in the amount of \$3,500 from the Alabama Department of Senior Services to be used for the purchase weather radios to be distributed during Older Americans Month.
27. Resolution to accept Title III Administrative Grant #1\*160 funds in the amount of \$126,590 from the Alabama Department of Senior Services to cover administrative costs. This grant requires a 25% match.

28. Resolution to accept Title III Administrative Grant #1\*161 funds in the amount of \$26,441 from the Alabama Department of Senior Services to cover administrative costs. This grant requires a 25% match.
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## **Commissioner Carrington**

### **Human Resources**

29. Resolution to approve Amendment No. 3 to Administrative Order 92-8 Jefferson County Sick Leave - Retirement Conversion Benefit.
1. Application Procedure  
If a waiver of Item 3(b) Application Procedure  
"The application shall be submitted at least ninety (90) days but no more than one hundred twenty (120) days in advance of the anticipated retirement date."  
is needed, the request for waiver shall be submitted with the completed and signed irrevocable application for election of the retirement service credit under this Administrative Order.
30. Resolution authorizing the Chief Financial Officer to increase the escrow reserve of the flexible spending account by \$15,000 (\$40,000 total) to prevent overdraft.
31. Resolution authorizing execution of an amendment to the agreement with Employers Drug Program Management, Inc. (EDPM) to provide pre-employment physicals and substance abuse services for the period June 1, 2011 - May 31, 2012 in the amount of \$81,000.

### **Pension Board**

32. Resolution to approve pension contribution and County match in the amount of \$1,386.44 for Anthony D. Williams, Sheriff's Office due to granted military leave of absence.
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## **Commissioner Knight**

33. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.

### **Land Planning & Development Services**

34. Beverage Case: B-2011-002 Jay Shree Umiya, Inc., applicant; Jignesh Pravinchandra Patel, member/operator; d/b/a Forestdale Jet Pep located at 1084 Forestdale Blvd., Birmingham, AL 35214 for an off-premise retail beer and wine license.
35. Covenants have been filed on the following rezoning case: Z-2011-008 Jason Murphree, owner; R-G to A-1 for temporary mobile home, future residence and horses; Chalkville.

**Emergency Management Agency**

- 36. Resolution to acknowledge Amendment No. 1 to the agreement ESI Acquisition, Inc. to provide annual maintenance and support for the WEBEOC software for the period June 1, 2011 - May 31, 2012 in the amount of \$16,700.

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**Commissioner Stephens**

**Finance**

- 37. Approval of the Unusual Demands report.
- 38. Resolution to terminate the contract with the Board of Trustees of the University of Alabama for the University of Alabama at Birmingham - Health Services Foundation (UAB - TASC) approved by the County Commission on March 8, 2011.
- 39. Resolution authorizing execution of the Terms of Engagement with Warren, Averett, Kimbrough & Marino, LLC to provide accounting services in an amount not to exceed \$110,000 without Commission approval.
- 40. Resolution authorizing execution of the Terms of Engagement, Accounting Services Contract and Addendum to Accounting Services Contract with Warren, Averett, Kimbrough & Marino, LLC to provide auditing services for FY2010 in the amount of \$650,000.

**Budget Management Office**

- 41. Approval of Budget Transaction report.  
Tax Collector    \$6,038  
Add purchasing memorandum to purchase a copier.

- 42. Approval of Staff Development report.

Individual Staff Development

Probate Court	
Alan L. King	\$ 325.00
Alabama Probate Court Assn. Summer Conference	
Orange Beach, AL - July 24-27, 2011	
Revenue	
Edgar Woodis	\$1,162.90
Audit Great Taste Alabama, LLC; Heely-Brown Co., Inc.;	
and Manning Restaurants, Inc.	
Atlanta, GA - July 10-15, 2011	
Wesley Scott Moore	\$1,088.10
Sales, Use & Lodging Tax Audits	
Atlanta, Ga & Spartanburg, SC - June 5-10-2011	

- 43. Approval of the Request for Certification report.

County Attorney  
Senior Administrative Intern  
Cooper Green Mercy Hospital - Nursing Administration  
Nursing Technician  
Cooper Green Mercy Hospital - Palliative Care Unit  
Patient Care Technician  
Cooper Green Mercy Hospital - 7East  
Medical Clerk  
Cooper Green Mercy Hospital - CCU - 7South  
Cardiac Monitor Technician  
Cooper Green Mercy Hospital - Surgery  
Staff Nurse  
Cooper Green Mercy Hospital - Ambulatory Clinic  
Medical Clerk  
Licensed Practical Nurse (LPN)  
Cooper Green Mercy Hospital - Lab - Pathology  
Sr. Medical Secretary  
Cooper Green Mercy Hospital - Dietary  
Food Service Assistant

**Purchasing**

44. Approval of Purchasing Minutes for week of 4/28/11 - 5/4/11 and 05/05/11- 05/11/11.

**Sheriff's Office**

45. Resolution to declare an undercover vehicle surplus and authorizing the Sheriff to replace this vehicle with a court-awarded vehicle.

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**County Attorney**

46. Resolution to approve property damage claim of AT&T in the amount of \$4,177.76.
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**VII. NEW BUSINESS**