

## JEFFERSON COUNTY COMMISSION

**DATE:** March 28, 2013

**TIME:** \_\_\_\_\_

### **I. ROLL CALL**

### **II. INVOCATION**

Pastor Ron Hudgins - Clayridge Baptist Church

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES**

March 14, 2013

### **V. PRESENTATION OF PROCLAMATION**

Honoring Miss Jefferson County - Haley Barber

### **VI. PUBLIC HEARING**

Land Planning & Development Services

a. Rezoning Hearing

b. Beverage Case: B-2013-001 Allison Coker, applicant, d/b/a Smith Camp Store located at 8763 Smith Camp Road, Adger for an 040 - Retail Beer (on or off premise) License.

### **VII. RESOLUTIONS**

#### **Administrative Services - Commissioner Carrington**

##### **Human Resources**

1. Resolution that the Jefferson County Group Health Care Plan be amended to allow administration of vaccines at participating pharmacies.

##### **Environmental Services**

2. Resolution authorizing execution of Amendment No. 1 to the agreement with CDM Smith, Inc. for the Total Phosphorus Removal & Wet Weather Management - Design Phase Cahaba River WWTP which

reduces the agreement by \$53,040 to a total of \$1,434,560. (remaining budget \$23,840,565.34)

3. Resolution authorizing execution of Amendment No. 2 to the agreement with CDM Smith, Inc. for the Total Phosphorus Removal & Wet Weather Management - Design Phase Trussville WWTP which increases the agreement by \$21,161 to a total of \$1,174,861. (remaining budget \$23,766,364.34)
4. Resolution authorizing execution of an agreement with CDM Smith, Inc. to provide engineering services for Phase I Design, Bidding and Construction Services for the Trussville and Cahaba River WWTP in the amount of \$620,014. (remaining budget \$24,845,073.84)
5. Resolution authorizing execution of a Conditional Consent to Encroachment & Release of Damages agreement with S&S Salvage Company regarding an encroachment within a County sanitary sewer easement located at 906 4<sup>th</sup> Street, North, Birmingham.
6. Resolution authorizing execution of Amendment No. 1 to Bid #175-12 G3616, Generator Repairs and Control Upgrades at Village Creek WWTP to complete upgrades to controls of the stand-by generator system in the amount of \$13,125. (remaining budget \$3,335,699.20)
7. Resolution authorizing execution of a Hazard Mitigation Grant Program #1971 -415 agreement with Alabama EMA for design engineering services and construction for the installation of backup generator power at five (5) sanitary sewer pump stations in the amount of \$446,876. (remaining budget \$23,783,797.94)
8. Resolution authorizing an agreement with Gresham, Smith & Partners to provide engineering design and construction services for roof repairs at Barton Laboratory and Newfound Pump Station and the assessment and documentation of roof damage at the remaining 14 buildings at the Shades complex in the amount of \$27,000. (remaining budget \$6,281,317.88)
9. Resolution authorizing execution of a Conditional Consent to Encroachment & Release of Damages agreement with Burr Investments, LLC regarding an encroachment within a County sanitary sewer easement located at 3316 2<sup>nd</sup> Avenue North, Birmingham.

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### **Finance and IT - Commissioner Stephens**

10. Resolution to approve the reappointment of Alton Head to serve on the Birmingham Fire District Board for a five year term ending January, 2018.
11. Resolution to approve the reappointment of Don R. Burchfield to serve in Place #3 on the Warrior River Water Authority Board for a six year term ending March 1, 2019.

#### **Finance**

12. Approval of the Unusual Demands report.
13. Resolution that the independent audit performed by Warren Averett, LLC of the financial statements of the Jefferson County Commission for the fiscal year ending September, 30, 2011 be accepted.

#### **Purchasing**

14. Approval of Purchasing Minutes for week of 3/5/13 - 3/11/13, 3/12/13 - 3/18/13 and Amendment No.

- 1 (week of 2/12/13 -2/18/13).
15. Approval of Exceptions Report for week of 3/5/13 - 3/11/13 and 3/12/13 - 3/18/13.
16. Approval of Encumbrance Report for week of 3/5/13 - 3/11/13 and 3/12/13 - 3/18/13.
17. Resolution authorizing execution of an agreement with the St. Clair County Board of Education as a participant in the Jefferson County Regional Purchasing Cooperative.

**Budget Management Office**

18. Approval of Staff Development report.
- a. Multiple Staff Development
- i. Environmental Services (3 participants)
- |  |            |
|--|------------|
| David Willoughby   | \$1,168.96 |
| Gary Nelson  | \$1,135.94 |
| David Denard   | \$1,049.21 |
| Alabama Water Environment Assn. 36 <sup>th</sup> Annual Conference |            |
| Orange Beach, AL - April 7-10, 2013                                |            |
- ii. Storm Water Management Authority (2 participants)
- |  |          |
|--|----------|
| Zhaleh McCullers                           | \$446.41 |
| Amanda Elledge                             | \$447.14 |
| South Eastern Storm Water Assn. Seminar on |          |
| Storm Water BMP's and LID                  |          |
| Atlanta, GA - April 18-19, 2013            |          |
- b. Individual Staff Development
- i. Commission - District I
- |                                     |            |
|-------------------------------------|------------|
| George Bowman                       | \$1,956.46 |
| NACO Convention                     |            |
| Washington, D. C. - March 1-6, 2013 |            |
- ii. Commission - District II
- |   |          |
|---|----------|
| Sandra Little Brown                                     | \$265.73 |
| Assn. of County Commissioners of Alabama -two day event |          |
| Montgomery, AL - April 3-4, 2013                        |          |
- iii. Storm Water Management Agency
- |  |          |
|--|----------|
| Garry Miller                                   | \$125.00 |
| Runoff Storage for Urban Stormwater Management |          |
| Pelham, AL - March 28, 2013                    |          |
- c. For Information Only
- i. Personnel Board
- |  |          |
|--|----------|
| Tiffany Owens                                    | \$752.76 |
| Engineering & Technical Expo - Auburn University |          |
| Auburn, AL - February 12, 2013                   |          |

- ii. Personnel Board
  - Cynthia Holiness \$926.66
  - 2013 Southeast Regional Professional Development Conference
  - Nashville, TN - April 3-6, 2013

19. Approval of Budget Transaction report.

a. Position Changes and/or Revenue Changes

- 1. Emergency Management Agency \$1,132.12

Increase revenue and expenditures to record a federal signal refund for the Siren Funded Program.

b. Other Budget Transactions

- 2. Environmental Services \$50,187

Add a purchasing memorandum to purchase a Kubota loader and add purchasing memorandum to correct an item approved 2/26/13 from a Ford Escape to a Ford Explorer.

c. For Information Only

- 3. Personnel Board \$13,558

Shift funds and add one part-time security position.

20. Approval of Request for Certifications report

- i. Probate Court
  - Court Clerk - 5 positions
- ii. Finance - Purchasing
  - Principal Buyer
- iii. Department of Revenue - Birmingham
  - Accounting Assistant I - 6 positions
- iv. General Services - General Administration
  - Electrician - 2 positions

**Information Technology**

- 21. Resolution authorizing execution of Amendment No. IV to the agreement with Kronos, Inc. to provide annual hardware and software maintenance for the Kronos timekeeping system and clocks for the period April 2, 2013 - April 1, 2014 in the amount of \$50,453. (remaining budget \$47,196.76)
- 22. Resolution authorizing execution of Amendment No. II to the agreement with Truetel Communications to provide annual maintenance for Blackberry file server and software licenses for the period January 1 - December 31, 2013 in the amount of \$1,855. (remaining budget \$36,202.49)
- 23. Resolution authorizing execution of an agreement with Environmental Systems Research Institute (ERSI) to provide annual maintenance and support for GIS software for the period December 16, 2012 - December 15, 2013 in the amount of \$114,768.49. (remaining budget \$48,816.51)

24. Resolution authorizing execution of Amendment No. 1 to the agreement with Strategic Allied Technologies, Inc. to provide annual maintenance on Brocade Fiber Channel switches which connect file servers to the large data storage devices in the Data Center for the period March 1, 2013 - February 28, 2014 in the amount of \$8,172.70. (remaining budget \$28,029.79)

### **Health and General Services - Commissioner Bowman**

No agenda items.

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### **Land Planning - Commissioner Knight**

25. Resolution authorizing the County to pick up storm debris, if called by a resident, that is collected and placed on the roadside right of way by the resident or volunteer, but is not authorized to clear debris placed on the roadside by private contractors or tree cutting services who charge the residents to cut the trees.

#### **Land Planning & Development Services**

26. Beverage Case: B-2013-003 Mehers Inc., applicant; Ali Babar, President/Store Manager; d/b/a Crosston Grocery located at 7718 Narrows Road, Pinson for a retail beer and wine license - off premise.

#### **Emergency Management Agency**

27. Resolution to acknowledge the following agreements with the Alabama Emergency Management Agency:
- a. Hazard Mitigation Grant Program #1605-0613 - additional federal funds for the Tannehill State Park Community Safe Room Project - \$15,733
  - b. USDOT Hazardous Materials Emergency Preparedness (HMEP) Grant Program:13 DOT - \$40,000 (with a required match of \$10,000)
  - c. Hazard Mitigation Grant Program DR 1971-687 - for replacement of 40 outdoor warning sirens - \$588,945
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### **Roads and Transportation - Commissioner Brown**

#### **Community & Economic Development**

28. Resolution authorizing the Office of Community & Economic Development to submit a grant application, on behalf of UAB TASC in the amount of \$325,000.00 a year for three years to enhance substance abuse treatment services in the juvenile drug court.
29. Resolution to proclaim April, 2013 as Fair Housing Month in Jefferson County.
30. Resolution authorizing execution of Change Order No. 1 to the agreement with Coston General Contractors for the Fairfield Forest Hills Park Improvements Project to amend the scope of work and

to add sixty (60) days to the agreement in the amount of \$9,607.68 (total contract \$169,507.68) - CDBG funds.

31. Resolution authorizing execution of Change Order No. 1 to the agreement with Coston General Contractors for the North Smithfield Manor Park Improvements Project to add twenty (20) days to the contract at no additional cost.
32. Resolutions authorizing execution of grant agreements with the Federal Emergency Management Agency (FEMA) to provide funds for community safe room projects.
  - a. Hazard Mitigation Grant #1971-624 - Concord Community - \$430,511 (federal share \$275,739/local match \$154,772)
  - b. Hazard Mitigation Grant #1971-621 - North Smithfield Community - \$482,927(federal share \$298,780/local match \$184,147)
33. Resolution authorizing execution of an agreement with Cox Media Group to provide public service announcements as a means of outreach for potential dislocated worker participants for the period April 1, 2013 - April 7, 2013 in an amount not to exceed \$2,000.

**Roads & Transportation**

34. Resolution to temporarily close Murphree Road between Cedar Hill Road and Industrial Parkway to complete the Murphree Road Improvements for the period Monday, April 1, 2013 through May 31, 2013.
35. Resolutions to approve street maintenance acceptance on the following subdivisions:
  - a. Chesire Parc, First Sector (McCalla)
  - b. Chesire Parc, Second Sector (McCalla)
36. Resolution authorizing execution of an agreement with ALDOT to provide for the planning, widening, resurfacing, loop detectors, permanent traffic stripe and guardrail end anchors along SR-3 (U.S. 31) from Shades Crest Road to Hollywood Blvd.
37. Resolution authorizing execution of an agreement with ALDOT for construction of a 3<sup>rd</sup> lane on Patton Chapel Road from Crayrich Drive to Chapel Lane in the amount of \$504,129. (remaining budget \$0)
38. Resolution authorizing execution of an agreement with ALDOT for improvements on Tarrant - Huffman Road from SR-79 (Old Pinson Highway) to Treadwell Road in the amount of \$922,819.02. (remaining budget \$0)
39. Resolution authorizing execution of a Memorandum of Understanding with the City of Irondale regarding the proposed widening of a portion of Grants Mill Road.

**Office of Senior Citizen Services**

40. Resolution authorizing execution of an agreement with Alabama Department of Senior Services in an amount not to exceed \$2,617(funds from the Alabama Department of Public Health, Center for Emergency Preparedness) for the purchase and distribution of fans to those without adequate cooling devices and that are at the greatest risk of developing heat stroke and/or suffering heat exhaustion in the service area.

## **County Attorney**

- 41. Resolution to approve vehicle damage claim of Sandra Rice in the amount of \$311.50
  
  - 42. Resolutions to deny the following vehicle damage claims:
    - a. Dwarn Alan Smith, Sr.
    - b. Sherita Bitten
  
  - 43. Resolutions to approve the following sewer backup claims:
    - a. Zjakoyia Davis - \$41,099.30
    - b. Cathy Gardner - \$193.44
    - c. Robert A. Estes -\$2,014.19
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## **VIII. NEW BUSINESS**