

**JEFFERSON COUNTY COMMISSION
DRAFT**

DATE: April 24, 2012

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Charles Hollingsworth - Friendship Baptist Church of Brighton

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

April 10, 2012

V. UPDATE

From Northport Holdings, LLC on status of project

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

No resolutions or agreements.

Finance and IT - Commissioner Stephens

1. Resolution to approve the appointment of Victor Walker to serve on the McCalla Area Fire District Board beginning upon approval and ending November, 2016.
2. Resolution that a new credit card account be opened with the Jefferson County Employees Credit Union and that the County Manager, Tony Petelos be authorized to sign the necessary documents.

Finance

3. Resolution to transfer funds among various operating and capital funds for FY2011 as required to provide for cash needs.
4. Approval of the Unusual Demands report.

Purchasing

5. Approval of Purchasing Minutes for week of 3/29/12 - 4/4/12 and 4/5/12 - 4/11/12 and Addendum No. 1.
6. Approval of Encumbrance Report for week of 3/29/12 - 4/4/12 and 4/5/12 - 4/11/12.

Budget Management Office

7. Approval of Staff Development report.

Multiple Staff Development

Probate Court - 3 participants	
Alan L. King	\$260.40
Sherri C. Friday	\$260.40
Sarah J. Rhodes	\$351.20
Alabama Law Institute 2012 Spring Conference	
Tuscaloosa, AL – May 17-18, 2012	
Revenue - 2 participants	
Paula Mitchell	\$225.00
Lisa McGough	\$225.00
Altist Certified Revenue Examiner Program	
Hoover, AL – May 2-4, 2012	

Individual Staff Development

Commission	
Sandra Little Brown	\$232.00
Assn. of County Commissions of Alabama - County Day	
Montgomery, AL – May 2-3, 2012	
Board of Equalization	
Lisa Mayes (state funds)	\$543.11
Site Visit to E-Ring home office - training for Jeff Co support	
Atlanta, GA – March 25-28, 2012	
Jane Mardis (state funds)	\$402.60
AL Assn. of Assessing Officials Education Committee	
Planning Meeting	
Orange Beach, AL – April 25-26, 2012	
General Services	
Jeffrey S. Smith	\$1,770.08
International Assn. of Clerks, Records, Election Official & Treasurers 41 st Annual Conference	
Albuquerque, NM – June 28 - July 3, 2012	
Office of Senior Citizen Services	
Barbara Shores Martin (grant funds)	\$516.96
Alabama Gerontological Society Annual Conference	

Huntsville, AL – April 11-13, 2012

8. Approval of Budget Transaction report.

1. Information Technology \$56,885.90

Shift funds and add purchasing memorandum to replace Infoblox DNS/DHCP appliances.

9. Approval of Request for Certifications report.

Finance - Accounting

Senior Accountant - 2 regular positions

Principal Accountant - 2 regular positions

General Services - Elections

Chief Elections Officer

Health and General Services - Commissioner Bowman

General Services

10. Resolution authorizing execution of Amendment No. 2 to the agreement with Rapiscan Systems to provide maintenance and support for ten (10) electronic scanners for the period April 1, 2012 - March 31, 2013 in the amount of \$42,406.20. (remaining budget \$101,470.80)
11. Resolution authorizing execution of Amendment No. 2 to the agreement with Gruber Power Services to provide UPS maintenance for the period April 1, 2012 - March 31, 2013 and to add an additional UPS unit in the amount of \$10,732. (remaining budget \$75,026.10)

Land Planning - Commissioner Knight

12. Resolution to approve the transfer of five million dollars from Jefferson County E-911 Account to the Jefferson County 911 Emergency Communications District Board of Directors Account to establish the E-911 Center at the Center Point Satellite Courthouse.

Circuit Court - Bessemer Division

13. Resolution to approve the request for compensation from Sibyl Chappell for serving as Absentee Elections Manager, Bessemer Division for the Primary Election held on March 13, 2012 in the amount of \$9,200 (46days @\$200 per day).

Emergency Management Agency

14. Resolution to acknowledge an agreement with Mark Kelly to serve as Public Information Officer for FY2011/2012 in the amount of \$20,000. (remaining budget \$29,800)

Roads and Transportation - Commissioner Brown

Community & Economic Development

15. Resolution authorizing execution of the Certification of Categorical Exclusion and Determination for the Spring Gardens I & II Rental Rehabilitation Project that specifies that this project is categorically excluded and meets the conditions specified.

Roads & Transportation

16. Resolution for payment of acquired right-of-way on the Tarrant-Huffman Road project, Tract No. 11 in the amount of \$18,600.
17. Resolution for payment of acquired right-of-way on the Tarrant-Huffman Road project, Tract No. 49 in the amount of \$1,735.
18. Resolution for payment of acquired right-of-way on the Tarrant-Huffman Road project, Tract No. 50 in the amount of \$5,300.
19. Request from AT&T to locate their facilities on Jefferson County rights-of-way.
20. Resolution authorizing execution of Amendment No. 2 to the agreement with AECOM Technical Services, Inc. to extend the expiration date on the Blossburg Road Widening Project from Main Street in Graysville to Corridor X contract to October 4, 2013.

Office of Senior Citizen Services

21. Resolution to accept \$35,000 in grant funds from the Alabama Department of Senior Services to be used for support of the Information & Referral Specialist Program for 2012 at the Aging Disability Resource Center.

VII. NEW BUSINESS