

**JEFFERSON COUNTY COMMISSION  
DRAFT**

**DATE:** February 28, 2012

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

Reverend Edwin Hurley - South Highland Presbyterian Church

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

February 14, 2012

**V. PRESENTATION**

From U. S. Department of Housing and Urban Development

**VI. RESOLUTIONS**

**Administrative Services - Commissioner Carrington**

**Environmental Services**

1. Resolution that pursuant to the Alabama competitive bid law statute § 41-16-53 an emergency exists therefore suspending the usual and customary requirements of said bid law. In light of said emergency, the contract signed by the Commission President in the amount of \$68,543 with Thompson Power Systems is hereby ratified.

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**Finance and IT - Commissioner Stephens**

2. Resolution authorizing execution of an agreement with Health Trust, LLC to provide appraisal services of the Jefferson Rehabilitation & Health Center in the amount of \$4,500.00 (\$3,000 for services - \$1,500 for outstanding invoice from June, 2011).

**Finance**

3. Approval of the Unusual Demands report.

**Budget Management Office**

4. Approval of Staff Development report.

Multiple Staff Development

Board of Equalization - 18 participants		
Registration Only (state funds)		\$1,325.00
Jana Mc Pherson	Tyrone Long	
David Ogden	Lynn Burgett	
Dwayne Coste	Richard Quiones	
Cleon Rogers	Gene Toxey	
Aaron Self	Elizabeth Vines	
John Michael Colburn	David Hinkle	
Roy Stodghill	Bob Rogers	
Don McAllister	Robin Henderson	
Mike Callanhan	Jane Mardis	
AAAO AL IIB – Appraisal Manual Commercial		
Birmingham, AL - March 7-9, 2012		
Sheriff's Office - 10 participants		
James Burns		\$1,143.41
Aarion Powell		\$1,143.41
Byron Jackson		\$1,143.41
Gregory Reeves		\$1,143.41
Calvin Avery		\$1,143.41
Ralph L. Bryant, Jr.		\$1,143.41
Jacob Freeman		\$1,143.41
Douglas D. Corder		\$1,143.41
Derrick King		\$1,143.41
George R. McCreless, Jr.		\$1,143.41
TAASRO Safe Schools Training Conference		
Gulf Shores, AL - June 3-8, 2012		
Probate Court		
Cynthia Vines Butler		\$712.00
Sarah Jacquelyn Rhodes		\$913.66
Probate Court Winter Conference		
Montgomery, AL - March 25-28, 2012		
Tax Assessor - 4 participants		
Richard Green		\$50.00
Jim Weldon		\$50.00
Cindy Jinks		\$50.00
Cheryl Hoskins		\$50.00
AAAO Mid-Winter Conference Workshop		
Madison, AL - March 8, 2012	(state funds)	
Tax Assessor - 3 participants		
Teresa Defnall		\$907.20
Daniel McAlpine		\$907.20
Quin Hameen		\$907.20

AL I: Property Tax Administration & Laws  
Madison, AL - June 3-8, 2012 (state funds)

Individual Staff Development

Commission

W. David Carrington \$380.88  
Mandated County Commissioner Course - Roads & Bridges  
Prattville, AL - March 29-30, 2012

Community Development

Cheryl S. Collier \$786.02  
HUD Training: HD420 Rental Housing Dev. Finance Course  
Atlanta, GA - March 12-15, 2012 (federal funds)

Pamela Mapp \$1,936.72  
2012 National Assn. of Job Training Assistance Conference  
New Orleans, LA - March 19-23, 2012 (federal funds)

Revenue

Charles Bell \$3,027.03  
Tax Audit  
Harrisburg & Hummelstown, PA – Richmond, VA  
March 10-24, 2012

Edgar Woodis \$1,233.93  
Tax Audit  
Charlotte, NC - May 13-18, 2012

Roads & Transportation

Gregory Mike Key \$1,001.40  
IRWA 2012 53<sup>rd</sup> Annual Right of Way Conf. & Course 209  
Tuscaloosa, AL - March 6-9, 2012

Tax Assessor

James Weldon \$225.00  
AL IX: Personnel Property Appraisal Manual  
Tuscaloosa, AL - April 30 - May 4, 2012 (state funds)

Betty Jane Alfano \$125.00  
AAAO: Dealing with Difficult People  
Birmingham, AL - March 5-6, 2012 (state funds)

Betty Jane Alfano \$125.00  
AAAO Pre-District: Introduction to Collections  
Pelham, AL - April 9-10, 2012 (state funds)

5. Approval of Budget Transaction report.

(1) Emergency Management Agency \$5,155

Increase revenue and expenditures to record an insurance payment for a vehicle damaged

during the tornado on January 23, 2012.

6. Approval of Request for Certifications report.

- Coroner/Medical Examiner
  - Deputy Coroner
- Environmental Services - Survey Engineering/Construction
  - Chief of Party
- Environmental Services - E&C-Construct Sewer Line
  - Sewer Const./Maint Supervisor - 2 positions
  - Skilled Laborer
- Environmental Services - Turkey Creek WWTP
  - WWTP Operator II - 2 positions
- Environmental Services - Valley Creek WWTP
  - WWTP Operator II - 2 positions
- Environmental Services - Package Plants & Pump Stations
  - WWTP Operator
  - Electrician
- Environmental Services - Barton Labs
  - Sewer Service Inspector

**Purchasing**

7. Approval of Purchasing Minutes for week of 2/2/12 - 2/8/12 and 02/09/2012 - 02/15/2012.

**Information Technology**

- 8. Resolution authorizing execution of an agreement with Strategic Allied Technologies, Inc. to provide services for migration from existing storage area network to new network fiber switch environment and to provide hardware maintenance support for the period March 1, 2012 - February 28, 2013 in the amount of \$29,422.80. (remaining budget \$502,355.13)
- 9. Resolution authorizing execution of Amendment No. 4 to the Frequency Reconfiguration Agreement with Nextel South Corp, City of Birmingham and Southern LINC Wireless to amend the fee schedule resulting in an increase of \$125,215 that Nextel pays to Motorola to modify 547 templates. This is a no cost agreement to the County.
- 10. Resolution authorizing execution of an agreement with LaSalle Systems to provide maintenance of Cisco network equipment for the period February 5, 2012 - February 4, 2013 in the amount of \$95,236. (remaining budget \$282,580.16)

**Sheriff's Office**

- 11. Resolution to declare one undercover vehicle surplus and to authorize the Sheriff to replace this vehicle with a court-awarded vehicle.
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## **Health and General Services - Commissioner Bowman**

### **Cooper Green Mercy Hospital**

12. Resolution authorizing execution of an agreement with Virginia College for CGMH to provide clinical education for Registered Nurse students. This is a no cost agreement.

### **General Services**

13. Resolution to change the fee structure for public parking at the courthouse parking deck to \$1.00 per hour or partial hour, based on hourly calculations with a maximum of \$10.00 per day effective April 2, 2012.
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## **Land Planning - Commissioner Knight**

### **Land Planning & Development Services**

14. Covenants have been filed on the following rezoning case and is ready for final approval: Z-2011-025 Brentwood Properties, Inc., owners; R-2 to R-G for replatting of existing subdivision and an addition to subdivision; Eastern Valley.
15. Beverage Case: B-2012-001 Jai Maa Shaki, LLC, applicant; Suryababen Patel & Gitaben Patel, members and Krishnakant Patel, member/store manager; d/b/a Carls C. Store located at 9317 Highway 79, Pinson for an off-premise retail beer and wine license.

### **Board of Registrars**

16. Resolution authorizing execution of an agreement with International Computer Works to provide mapping software maintenance for the period February 25, 2012 - February 25, 2013 in the amount of \$8,216. (remaining budget \$84)

### **Emergency Management Agency**

17. Resolution to acknowledge a Lease Agreement with J.B. Mazer, LLC for lease of space located at 3816 1<sup>st</sup> Avenue South, Birmingham, AL 35222, described as the Cabinet Warehouse (35,757 sq. ft.), Carpet Warehouse (19,065 sq. ft.), Paint Warehouse (9,150 sq. ft.) and Plywood Warehouse (18,019 sq. ft.) for the month of February, 2012 only in the amount of \$24,267.

### **Probate Court**

18. Resolution authorizing the Finance Director to issue poll worker, canvassing board and poll site rental checks for the March 13<sup>th</sup> statewide Primary Election and if necessary, run-off election scheduled for April 14, 2012 and the statewide General Election scheduled for November 6, 2012.

### **Jefferson County 911 Emergency Communications District**

19. Resolution acknowledging an Memorandum of Understanding between Jefferson County 911 Emergency Communications District and Mike Hale, in his official capacity as Sheriff of Jefferson County for payment of salaries/benefits of twenty-one (21) Call Taker positions in an amount not to exceed \$1,320,000.
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## **Community Development/Roads and Transportation - Commissioner Brown**

### **Community Development**

20. Resolution authorizing execution of a "Request for Release of Funds" form for the West Highland Water Lines Project which is part of the federally mandated environmental review process.
21. Resolution authorizing execution of a "Findings of No Significant Impact" form for the West Highland Water Lines Project which is part of the federally mandated environmental review process.
22. Resolution to adjust the 2009 West Highland Park Improvements budget by \$35,000.00. Funds will be reprogrammed from unspent funds of the 2009 Rosedale Sidewalk budget.
23. Resolution authorizing execution of a letter of commitment to award a construction loan of up-to \$840,000.00 in HOME Program funds to The Flats at Colebrigde, Ltd. for the development of fifty-six (56) units of Special Needs Rental Housing for the Elderly in the City of Tarrant. The development will be submitted to the Alabama Housing Finance Authority for the 2012 Low Income Housing Tax Credit/HOME competitive round for additional funding. Only federal funds are involved.
24. Resolution authorizing execution of Amendment #3 to the Neighborhood Stabilization (NSP) Program Agreement with Greater Birmingham Habitat for Humanity which increases the budget from \$1,878,900.00 to \$1,884,200.00 - ADECA funds and makes technical adjustments.
25. Resolution authorizing execution of Modification #2 to the agreement with the City of Birmingham for the NEG Tornado Grant which extends the time of performance to September 21, 2012. The budget amount of \$1,875,170.25 remains the same.

### **Roads & Transportation**

26. Resolution authorizing execution of an agreement with David P. Mullins, MAI to provide appraisal services of forty-seven (47) acres on Mary Buckelew Parkway in the amount of \$4,000.
27. Request from various utility companies to locate their facilities on Jefferson County rights-of-way: AT&T, Bessemer Water Services and Warrior River Water Authority.

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## **VII. NEW BUSINESS**